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|  | **ENAE212** | **CARE AND USE OF EQUIPMENT** **enable@enable.co.nz 0800 362 253**  |
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| **CLIENT DETAILS** |
| Family Name |       | First Name |       |
| Street Address |       | Town/City |       |
| Postcode |       | Telephone |       |
| NHI number  |       | Date of Birth |       |
| **EMS ASSESSOR DETAILS** |
| Name |       | AEA Number |       |
| Email |       | Phone |             |
| Service / Organisation  * The equipment has been funded by Whaikaha – Ministry of Disabled People and I can use it as long as I need it. I cannot sell it or give it away.
* I cannot have it modified without the knowledge and consent of Enable New Zealand.
* I will arrange insurance for the equipment if I can (high cost items only).
* I will follow the instructions that I have been given on how to use and care for the equipment.
* I will keep the equipment clean and well looked after.
* If I don’t look after the equipment or use it for the purpose it was provided, I will be responsible for all costs associated with the repair and/or replacement and/or componentry.
* **Enable New Zealand** will coordinate the repair and maintenance of equipment through Whaikaha funding where this is due to normal wear and tear.
* Repairs are completed in normal business hours (8am – 5pm).

I have discussed with the Specialised Assessor and know what to do if the equipment breaks down after hours, at the weekend or on a Public Holiday. My After Hours Plan is:

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* If I don’t need the equipment any more I will return it to **Enable New Zealand**or arrange to have it collected. It should be returned because it could be checked and then used by another person.
* If I change my address I will tell **Enable New Zealand**.
* If I move permanently into residential care (such as a rest home or hospital) I will tell **Enable New Zealand** as I may have to return some or all of the equipment items I have been using.
* If I leave New Zealand to live overseas, I can take mobility equipment (such as a wheelchair or walking aid), a communication device, glasses, hearing aids or low cost or highly personal equipment (such as a brush, cutlery or easireacher) with me. I will contact **Enable New Zealand**to arrange the return of all other equipment.
* If my equipment needs to be changed in some way, I will contact the Specialised Assessor or **Enable New Zealand**and not make any changes to the equipment myself.
* If my equipment needs repairing, or I don’t need the equipment any more, I will contact **Enable New Zealand** to arrange to have it repaired or collected:

By accepting this equipment you are agreeing to abide by these conditions**Call Free: 0800 362 253** **Email:** enable@enable.co.nz |