

Wheelchair and seating outreach services

Guideline - booking an outreach clinic appointment

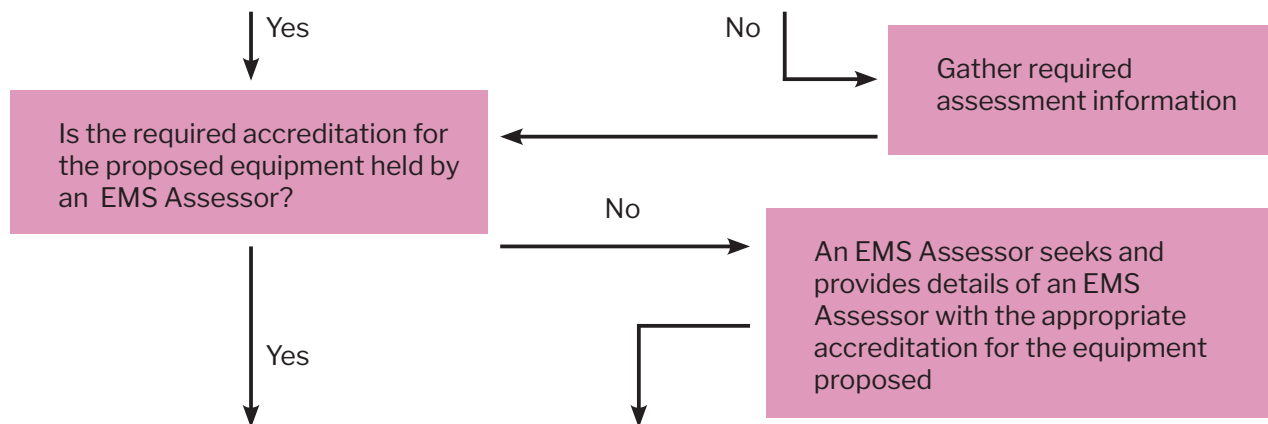
EMS Assessor completes an assessment and identifies that an outreach clinic would be of benefit

This assessment must include:

- Understanding of the person/person's family's expectations and goals
- Current issues/barriers and identification of what is hoped to be achieved at an outreach clinic
- Physical evaluation, including measurements and any findings relevant to positioning (this information for completion of the manual and/or power wheelchair specification form)

Photos and/or videos are valuable to gather

Has the above information been gained?



An EMS Assessor completes:

1. Outreach Referral & Outcome Summary form (ENAE211) and/or
2. Manual Wheelchair Specification form (ENAE205)
3. Power Wheelchair Specification form (ENAE206)

Please ensure the latest version of the forms is used and all measurements are completed on specification form

Link to forms: <https://www.enable.co.nz/tools-resources/tools-for-ems-assessors/>

EMS Assessor submits outreach clinic referral on ProWorkFlow (referral must be received two weeks prior to scheduled clinic)

Includes:

- Enable New Zealand forms above (required before appointments are allocated)
- Other relevant information i.e. photos
- Name of supporting EMS Assessor if required

Appointments should be at the local hospital/clinic where possible. A home visit may be considered due to transportation issues and/or a need to gain an understanding of the person's environment and must be discussed with the EMS Outreach Advisor

Clinical Advisor - Outreach receives and reviews referral

- Further information may be requested from Assessor
- Clinic day and time is confirmed with EMS Assessor through ProWorkFlow

An EMS Assessor with the appropriate accreditation must be present at the clinic appointment (minimum WMPML1)